

RESOLUTION NO. 5707

RESOLUTION SETTING FORTH THE COMPENSATION AND REIMBURSEMENT POLICY FOR THE MAYOR AND CITY COUNCIL AND REPEALING RESOLUTION NO. 3328

WHEREAS, a policy describing when it is appropriate for the Mayor or a City Councilor to seek reimbursement of expense was set forth in Resolution No. 3328; and

WHEREAS, to provide a guideline for elected officials to follow as they carry out City business, the Mayor and City Council deemed it necessary to designate the purpose of their monthly compensation and to set forth a policy on the reimbursement of their out-of-pocket expenses.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that City Councilors shall be compensated at a rate to be determined during the budget process in lieu of ordinary incurred expenses for conduct of in-city municipal business. Due to IRS regulations, this reimbursement is considered as salary; and

BE IT FURTHER RESOLVED that out-of-city municipal business may be reimbursed at actual cost. Requests for reimbursement shall be made in writing in the same manner and subject to the same documentation as required for requests for employee expense reimbursements (current Finance Policy F-02-2008, Mileage Reimbursement; and F-03-08-002, Travel Reimbursement). Reimbursements may be a taxable fringe benefit under IRS regulations.

BE IT FURTHER RESOLVED that spouse expenses are not reimbursable by the City; and

BE IT FURTHER RESOLVED that Resolution Number 3328 is hereby repealed.

DATED AND EFFECTIVE THIS 24TH DAY OF NOVEMBER 2008.



Mayor

ATTEST:



City Clerk

**CITY OF ALBANY
MAYOR/COUNCIL COMPENSATION REPORT
February 17, 2016**

	RECEIVE MONTHLY STIPEND	AMOUNT OF MONTHLY STIPEND	PAYMENT METHOD	RECEIVE MONTHLY AUTO ALLOWANC	AMOUNT OF MONTHLY AUTO ALLOWANCE	MILEAGE REIMBURSEMENT AT CURRENT IRS RATE	WHAT OTHER EXPENSES ARE REIMBURSED?
Albany	Yes (stipend)	Mayor: \$235 <i>(\$185+ \$50 for Internet service)</i> Councilors: \$180 <i>(\$130 + \$50 for Internet service)</i>	Payroll per BOLI, IRS, and City Attorney	No	N/A	Yes	City-business expenses (meals, travel transportation, registration fees, phone calls, conferences)

Notations

- Section 12 of Albany City Charter states: “The compensation for the services of each city officer and employees shall be the amount fixed by the council.” Resolution No. 3328 sets forth compensation and reimbursement policy for the Council.
- Approved increases:
 - On May 24, 1989, the City Council approved an increase for Council members from \$100 to \$110 and Mayor from \$150 to \$165 with an effective date of July 1, 1989.
 - On June 14, 2007, the City Council approved a \$50/month increase for Internet service with an effective date of June 1, 2007.
 - On February 10, 2016, the City Council approved a \$20/month increase to the Mayor’s and Council’s stipend; increase implemented February 1, 2016.
 - Mayor’s monthly stipend increased from \$165 to \$185; Councilor monthly stipend increased from \$110 to \$130.
- Per City Attorney, BOLI, and Social Security Administration, Mayor and Council must be paid through City’s payroll system and not accounts payable. Mayor and Council stipend is subject to FICA taxes. Councilors do not meet the definition of independent contractor.