



Albany Transit System, PO Box 490, Albany, OR 97321 (541) 917-7770

Albany Paratransit Service ADA Application Form

Please Read Carefully:

This application will be reviewed and eligibility will initially be determined by Albany Transit System (ATS) in accordance with the eligibility criteria specified by the Americans With Disabilities Act of 1990 and adopted by the City of Albany. See attached eligibility information.

It is extremely important that the form is filled out *completely, including the last page*. Any incomplete applications will be returned without being processed. Staff may consult with appropriate professional experts regarding your eligibility at any stage of the certification process if it is deemed necessary. Submission of this application does not guarantee eligibility.

ATS determination will be in writing (or other acceptable format if requested) and will inform the applicant of the approval or denial of eligibility. In the case of a denial, the reason(s) will be noted. If eligibility is made conditional or denied, a full description of the appeals process shall be included with the written determination.

Upon completion of this application, please return it to:

Albany Transit System
Attn: Paratransit Services Supervisor
PO Box 490
Albany, OR 97321

If you do not meet the criteria described in the attached material, please contact the Albany Transit System information service for information on the fixed route system. If you would like a copy of the eligibility criteria as defined in the Federal Register or have any questions regarding eligibility, please contact the Albany Transit System at 917-7667.

<i>For Office Use Only</i>	
<input type="checkbox"/> <i>Accepted</i>	<input type="checkbox"/> <i>Denied</i>
<i>Date:</i> _____	
<i>By:</i> _____	
<input type="checkbox"/> <i>Permanent</i>	<input type="checkbox"/> <i>Temporary</i>
<i>Expiration Date:</i> _____	

PART 1. GENERAL INFORMATION

Type or Print Clearly. Application Must Be Complete In Order to Process

Last Name: _____ First Name: _____ MI: _____

Street Address: _____ Apt/Bldg#: _____

City: _____ State: _____ Zip Code: _____

Nearest cross street or directions to your residence:

Telephone: (Home) _____ (Other) _____

Date of Birth: _____

Are you currently on Medicaid? _____ Yes _____ No

Albany Call-A-Ride is a Medicaid Non Medical transportation provider. Contact your Medicaid benefits coordinator to find out if you qualify.

Do you need to have information and material given to you in any of the following ways?

Spanish Large Print Audio Tape Braille Other _____

Mailing Address (If different from above):

Street Address: _____ Apt/Bldg #: _____

City: _____ State: _____ Zip Code: _____

EMERGENCY CONTACT:

Name: _____ Relationship: _____

Home Phone #: _____ Work Phone #: _____

Additional Phone #: _____

If someone assisted you in completing this form, please identify them below:

Name: _____ Relationship: _____

Home Phone #: _____ Work Phone #: _____

Signature (of assistant): _____

PART 2. INFORMATION ABOUT THE APPLICANT'S DISABILITY

To Be Completed By Applicant or Representative

1) Please indicate below your ability to use Albany Transit Service buses (check all that apply):

- I can use city buses to go some places, but in other places I cannot get to or from the bus stops.
 I can use city buses sometimes, but only if they are equipped with wheelchair-lifts.
 Because of my disability, I can never use the city bus service.

2) What type or types of disabilities prevent you from using the Albany Transit System (ATS)? Check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> physical disability | <input type="checkbox"/> visual impairment/blindness |
| <input type="checkbox"/> developmental disability | <input type="checkbox"/> mental illness |
| <input type="checkbox"/> other | <input type="checkbox"/> none |

Please describe your disabilities in more detail:

3) Is your disability temporary or permanent?

- Temporary, I expect it to last for another _____ months
 Permanent
 I don't know

4) Please indicate below if you use any of the following mobility aids or equipment.

- I don't use any mobility aids or equipment
- | | | |
|--|--|---|
| <input type="checkbox"/> cane | <input type="checkbox"/> long white cane | <input type="checkbox"/> leg braces |
| <input type="checkbox"/> crutches | <input type="checkbox"/> walker | <input type="checkbox"/> picture board |
| <input type="checkbox"/> hearing aid | <input type="checkbox"/> low vision aid | <input type="checkbox"/> oxygen tank |
| <input type="checkbox"/> alphabet board | <input type="checkbox"/> manual wheelchair | <input type="checkbox"/> powered wheelchair |
| <input type="checkbox"/> powered scooter/cart | <input type="checkbox"/> other: _____ | |
| <input type="checkbox"/> service animal (describe) _____ | | |

Note: Call-a-ride may not be able to accommodate you if your wheelchair/scooter is longer than 48" or wider than 30" when measured 2 inches from the ground, or if the total combined weight of you and your wheelchair is more than 600 pounds.

5) Persons with dementia or Alzheimer's disease cannot be left alone. Does someone *ALWAYS need to meet you when you arrive at a destination?

**Note if you answer yes there must be someone to meet you on all trips. If no one meets you at your destination, Call-a-Ride will contact the person listed under the emergency contact section of the application.*

- Yes
 No

6) Using a mobility aid or on your own, how far can you travel?

On my own:	With my mobility aid:
<input type="checkbox"/> I cannot travel outside my house/apartment	<input type="checkbox"/> I cannot travel outside my house/apartment
<input type="checkbox"/> I can get to the curb in front of my house/apartment	<input type="checkbox"/> I can get to the curb in front of my house/apartment
<input type="checkbox"/> I can travel up to 3 blocks (1/4 of a mile)	<input type="checkbox"/> I can travel up to 3 blocks (1/4 of a mile)
<input type="checkbox"/> I can travel up to 6 blocks (1/2 of a mile)	<input type="checkbox"/> I can travel up to 6 blocks (1/2 of a mile)
<input type="checkbox"/> I can travel up to 9 blocks (3/4 of a mile)	<input type="checkbox"/> I can travel up to 9 blocks (3/4 of a mile)
<input type="checkbox"/> I have no limitations on how far I can travel	<input type="checkbox"/> I have no limitations on how far I can travel

7) Do you require the assistance of a Personal Care Attendant or someone who assists you with daily life functions?

No

Yes, I need assistance when I travel with (check all that apply):

mobility communicating eating transfers

medication other _____

Note: Drivers will not be able to perform the duties of a Personal Care Attendant. If you need the services of a PCA you must provide one.

PART 3. QUESTIONS ABOUT USING CITY BUSES

1) Have you ever used the Albany Transit System (ATS)?

Yes, I typically use the city buses (ATS) _____ times a week

I used to but stopped because _____

No, I have never used the city bus (ATS)

2) Is there something that might help you ride ATS buses (check all that apply)?

Yes, route and schedule information Yes, learning to use the buses

Yes, being able to get buses with lifts Yes, a communication aid

Yes, if bus stops were closer to where I live and where I need to go

Other, (describe): _____

No, none of these would help

3) Can you ask for and follow written or oral instructions to use the city buses?

Yes

No →

Sometimes →

If no or sometimes, please check all that apply:

I get confused and may get lost

I cannot read

I cannot communicate with other people

I probably could with instruction

Other: _____

4) Are you able to get to and from bus stops on your own?

Yes

No →

Sometimes →

I don't know, I have never tried

If no or sometimes, please check all that apply:

I can't get places if there are no curb-cuts

I can't if the street or sidewalk is too steep

I cannot cross busy streets and intersections

I cannot travel outside when it is too hot / cold

I can't find my way at night because of a vision problem

I get confused and cannot find my way

I feel unsafe traveling alone

I probably could with instruction

Other: _____

5) Can you wait up to 30 minutes for a city bus at a bus stop?

- Yes
- Yes, but only if the stop has a bench and shelter
- Yes, but I don't like to wait that long
- No (explain): _____

6) Can you get on and off a city bus? (Note that all of the city buses now have lifts and a "kneeler" which lowers the height of the steps. Passengers who find the steps to be too high may enter and exit the bus by standing on the lift).

- Yes
- No _____
- Sometimes _____
- I don't know, I have never tried

If no or sometimes, please check all that apply:

- Only if the bus has a wheelchair lift
- I cannot climb the stairs
- I don't want to use the lift
- I probably could with instruction
- Other: _____

8) If you are able to get on and off city buses, can you get to a seat or wheelchair position by yourself?

- Yes
- No _____
- Sometimes _____
- I don't know

If no or sometimes, please check all that apply:

- I need someone to help me
- I have a balance problem
- I have trouble finding seat
- I need the seat nearest the door
- Other: _____

9) If you are able to get on and off city buses, do you know where to get off the bus or can you find out by yourself?

- Yes
- No _____
- Sometimes _____
- I don't know

If no or sometimes, please check all that apply:

- I get confused and can't remember where I am going
- I can if the driver calls out the stops
- I probably could with training
- Other: _____

10) Are there any other conditions which limit your ability to use the city buses?

- Yes (Please describe them below): _____
- No

PART 4. INFORMATION ABOUT TRAVEL TRAINING

1) **Have you ever had any personal instruction on how to use city buses?**

- Yes, I have received personal instruction from a friend/relative
- Yes, I have received personal instruction through an agency
(Name of agency): _____
- No, I have not received any personal instruction

Indicate below all of the skills you learned:

- to travel to and from bus stops
- to cross streets
- reading bus schedules and planning trips
- to ride the following routes (please list them):
Route # _____ Route # _____ Route # _____ Route # _____ Route # _____
- Other: _____

2) **Did you complete the above described instruction?**

- Yes No

3) **ATS now offers free instruction to anyone interested in learning how to ride the city buses. Would you be interested in getting information about this service?**

- Yes No

PART 5. APPLICATION SIGNATURE

I understand that the purpose of this evaluation form is to determine if there are times when I cannot use the city bus service provided by Albany Transit System and must therefore use Call-A-Ride paratransit service for transportation assistance. I understand that the information about my disability contained in this application will be kept confidential and shared only with professionals involved in evaluating my eligibility. I certify that, to the best of my knowledge, the information in this evaluation form is true and correct. I understand that providing false or misleading information could result in my eligibility status being re-examined as well as other actions by Albany Transit Service.

Applicant's Signature: _____ Date: _____

Upon completion of this application, please return it to:

Albany Transit System
Attn: Robin
PO Box 490
Albany, OR 97321

PART 6. HEALTH CARE PROFESSIONAL RELEASE FOR INFORMATION

Last Name: _____ First Name: _____ MI _____

Please contact the following (Please choose one):

____ Physician ____ Health Care Professional ____ Rehabilitation Professional

Professional's Name _____

Office Telephone # _____ Office FAX # _____

Professional's Mailing Address:

Today's Date

Dear _____

(Medical Professional)

I have asked Albany Transit System to determine my eligibility for ADA complimentary paratransit service. You are hereby authorized to disclose any information about me that may be helpful for Albany Transit to make that determination.

HIPAA Statement: I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain health care treatment from you, however it may impact the ability of Albany Transit System to determine my eligibility for paratransit services. I understand that I may cancel this authorization in writing at any time. The cancellation will not affect any information that you disclose prior to cancellation. This authorization will expire one year from the date of this letter. I understand that the information released may be subject to re-disclosure and no longer protected under federal and state law.

Signature of applicant or Legal Representative

Relationship to applicant (if applicable)

_____ If I wish to revoke this authorization, I will send a written request with a copy of this form to you
initial at the address above.